

ARTICLE 19
UNION DUES WITHHOLDING ALLOTMENTS

Section 1: Dues Allotment

Each eligible EMPLOYEE in UNION covered by this Agreement has the right to make a voluntary allotment from their pay for the payment of their membership dues to UNION or to revoke the allotment, in accordance with the following:

The UNION will inform each of its members of the voluntary nature of the authorization for allotment of pay to cover dues and of the prescribed procedure for revoking it.

Section 2: Dues Allotment Standard Form (SF-1187).

The UNION agrees to distribute to its members Standard Form SF-1187, "Request for Payroll Deductions for Labor Organizations Dues" and to receive at anytime, completed forms from members who request an allotment.

The Chief Steward of the Local is designated to receive the completed forms to enter the amount of dues for the member for each pay period and to determine whether the EMPLOYEE is in good standing. The Chief Steward will then complete the required certification and submit the forms to the Headquarters East Servicing Personnel Office.

Section 3: Dues Allotment Revocation.

An EMPLOYEE may submit voluntary revocation of their dues no earlier than 30 days prior to the authorized revocation date after one (1) year of membership. The authorized revocation date is September 1. Revocation requests received after September 1st or before August 1st will be returned to the employee.

Section 4: Cancellation

Dues Allotments will be canceled whenever an employee is no longer eligible for dues withholding.